

GUILDFORD & WAVERLEY JOINT GOVERNANCE COMMITTEE

Wednesday, 24 January 2024 at 9.30 - 11.30 am

Council Chamber, Council Offices, The Burys, Godalming

Members:

Cllr Paul Follows, Leader, Waverley Borough Council (Joint Chair)
Cllr Julia McShane, Leader, Guildford Borough Council (Joint Chair)
Cllr Joss Bigmore, Guildford Borough Council
Cllr Brooker, Guildford Borough Council
Cllr Tony Fairclough, Deputy Leader, Waverley Borough Council
Cllr Fenwick, Guildford Borough Council
Cllr Victoria Kiehl, Waverley Borough Council
Cllr Peter Martin, Waverley Borough Council
Cllr Danielle Newson, Guildford Borough Council
Cllr Rehorst-Smith, Guildford Borough Councillor
Cllr John Robini, Waverley Borough Council
Cllr John Ward, Waverley Borough Council

A G E N D A

- 1 **Apologies for absence and notification of substitutes**
- 2 **Disclosures of interests**
- 3 **Adoption of Minutes of the previous meeting** (Pages 3 - 8)

To agree the minutes from the last meeting held on 1 November 2023.

- 4 **Joint Risk Register: Task Group Report** (Pages 9 - 32)

This report presents the revised collaboration risk register, as proposed by the Joint Governance Committee's (the Committee's) Task & finish Group, for its approval and six-monthly review by the Committee.

Recommendation to Committee

- 2.1 That the Committee approves the revised register suggested by the Task & Finish Group and officers and agrees any further changes.
- 2.2 That the Committee ask officers to prepare a heatmap for the 24 April 2024 Committee meeting. Showing changes in risks since this committee meeting.

2.3 It is recommended that a formalised process is adopted for Collaboration risk owners to provide updates on their respective risk mitigations. The recommended process being:

- Collaboration risk owners should provide updates on their respective risk mitigations at a Joint Management Team (JMT) meeting at least three weeks before the next Committee meeting. The T&CP standing agenda item at JMT will be used to review the register and receive updates on the mitigations.